

## CITY OF ONEIDA DOG LICENSES

### When Is a Dog License Required?

- Every dog, regardless of age, owned or harbored in New York State for longer than 30 days, must be licensed. Dogs residing or harbored in the City of Oneida must be licensed with the Oneida City Clerk.
- The Following are the only exceptions:
  - If the dog is under four months of age and will not be allowed to run off the owner's premises
  - If a non-resident brings a dog into New York State for less than 30 days and the dog is licensed according to the resident state's licensing laws.
  - Dogs confined to the premises of any public or private hospital, research institution or a Class A Dealer with a certificate of exemption.

### Where to Obtain a City of Oneida Dog License:

- Apply for a dog license at the City Clerk's Office, 109 N. Main St. Oneida NY 13421
- Annual license renewals can be done by mail, City Hall drop box or in person at the City Clerk's Office.

### When to Obtain a License:

- Renewal paperwork will be sent directly to the dog owner from the City Clerk's Office. If you do not receive renewal paperwork, please contact the City Clerk at (315) 363-7378.

### Documents Required to Obtain a New Dog License:

- Completed application.
- If the dog is spayed or neutered, a certificate from a licensed veterinarian or an affidavit from the owner showing that the dog has been spayed or neutered. This proof only has to be provided once.
- Dogs under four months of age may be licensed without proof of rabies for one year.
- All dogs four months or older must have proof of a rabies vaccination signed by a licensed veterinarian or a certificate stating why the life of the dog would be endangered by the vaccine.
- For guide dogs, war dogs, hearing dogs, police dogs or service dogs, satisfactory proof is required, such as a training certificate. Dogs engaged in these services need to be currently licensed for their trained purpose at the time of licensing.
- The appropriate non-refundable license fee as set out below.

### Documents Required to Renew a Dog License:

- Renewal application sent to you by the City of Oneida
- Proof of up to date rabies vaccination.  
Proof of spay or neuter (if procedure occurred in past 12 months).

### Cost to Obtain a Yearly Dog License:

#### Spayed or neutered

**\$12.00** (\$1.00 State surcharge included)

#### Unspayed or unneutered

**\$28.00** (\$3.00 State surcharge included)

There are no license fees for guide dogs, war dogs, hearing dogs, police dogs, or service dogs.

**Lost license tag replacement fee: \$5.00**

- ❖ NYS Animal Population Control Fund surcharge \$1.00 per altered dog and \$3.00 for unaltered dogs are included in yearly license fee.

### How to Change a License:

It is essential that any change to the information on the license be provided to the City Clerk's Office so that records can be updated. A new license is required for change of ownership. The owner must provide in writing any of the following changes:

- Dog ownership
- Dog owner's address
- Loss or theft of the dog (and if the dog is found, its return)
- Death of a dog

### Local Dog Control Services:

- City of Oneida Community Service Officer Scott Grinnell – 363-9111
- The local Animal Control Officer must institute actions for violations of both state and local laws.
- Impoundment Fees: \$40 first offense, \$50 second offense (of a dog within a 1 year period) + \$3.00 per day boarding after \$24.00 hours, and \$100 for the third and subsequent offenses (of a dog within a 1 year period) + \$3.00 per day boarding after \$24.00 hours.

# DOG LICENSE APPLICATION

CITY OF ONEIDA-CITY CLERK  
109 N. Main St. Oneida, NY 13421

## APPLICANT

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## DOG INFORMATION

Breed: \_\_\_\_\_

Name: \_\_\_\_\_

Birth Year: \_\_\_\_\_

Color: \_\_\_\_\_

Spayed/Neutered: ☐ Yes ☐ No Male/Female: \_\_\_\_\_

Veterinarian: \_\_\_\_\_

Date of Vaccination: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Rabies Tag: \_\_\_\_\_

Vaccine Manufacturer: \_\_\_\_\_

Serum Lot #: \_\_\_\_\_

## YEARLY FEES

Spayed/Neutered: \$12.00 (Includes \$1.00 NYS Surcharge)

Non-Spay/Neuter: \$28.00 (Includes \$3.00 NYS Surcharge)

Please mail/bring this form, proof of rabies and/or Spay/Neuter, and payment to the address above. We accept cash (if in person), local checks, money orders and most credit/debit cards (additional fees apply-see credit card authorization form if applying through the mail or using the drop box located at our building entrance.